

BMU/IQAC/2019/001

Date: August 12, 2019

### BMU Internal Quality Assurance Cell (IQAC) 3rd Meeting: Minutes

1. 3rd meeting of the Internal Quality Assurance Cell (IQAC) was held on Thursday, May 02, 2019 at 04:00 PM in the Board Room, First Floor, Gateway Building (Block- A), BMU Campus, 67<sup>th</sup> Milestone, NH-8, Sidhrawali, Gurugram, Haryana - 122413.
2. The following were present during meeting:
  - Prof (Dr) Manoj K Arora, Vice Chancellor - BMU (Chairman)
  - Dr Vandana Suhag, Dean - Education Quality, Director - IQAC
  - Mr Abhay Sharma, Registrar
  - Col Mohit Bawa, Dean Student Welfare
  - Dr Jaskiran Arora, Professor SOM
  - Dr Ratna Sanyal, Professor SOET
  - Dr Kalluri Vinayak, Assistant Dean Academics SOET
  - Mr Davinder Singh, Associate Professor SOET
  - Dr S.N.Suri, Sr. Consultant
  - Ms Suneet Soni, COE
  - Dr M B Srinivas, Dean SOET
  - Dr AK Prasad Rao, Professor SOET
  - Dr O.S.Panwar, Professor SOET
  - Dr Ashok Suhag, Assistant Professor SOET
  - Dr Kamal Kant Jain, Assistant Professor SOET
  - Dr Abhimanyu Rana, Assistant Professor SOET
  - Dr Nandita Choudhury, Associate Professor LLA



- Dr Sudip Sanyal, Professor SOET
- Dr Vishal Talwar, Professor SOM
- Dr Goldie Gabrani, Professor SOET
- Dr Ashok Upadhyay, Deputy Librarian
- Dr Anuj Kumar Rana, Deputy Registrar
- Mr Buddhadeb Das, Assistant Registrar

3. The Chairperson welcomed all the members to the meeting. After confirming the quorum, the agenda was taken up for discussion.

3.1 Minutes of the last IQAC meeting were confirmed.

3.2 The reconstitution of IQAC as approved by VC and notified, appointment of Dr. Vandana Suhag as Director IQAC in place of Dr. Sudip Sanyal and notified vide number BMU / RO / 2019 / 74 dated April 08, 2019 were informed to the IQAC.

3.3 The members were apprised of the preparatory work for compilation of data carried out by all the departments towards IQAC audit report of the University in Academic Year 2018-19 and its submission to the Vice Chancellor.

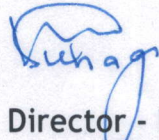
3.4 The IQAC emphasized on the importance of NAAC and its role towards getting the desired grade in NAAC accreditation as also in maintaining high standards in education quality of the university. Further the measures towards quality enhancement through internationalization and institutionalization of best practices were reiterated. All the offices / sections / departments were advised to maintain proper record of requisite data in their respective offices.



4. **Presentation on “Way Forward for NAAC accreditation” by Prof S N Suri:**

- a) The criteria wise preparation and data compilation for self-study report (SSR) were presented. Director IQAC proposed that the criteria wise responsibilities be assigned and various subcommittees, for preparation and compilation of required data, be formed. These subcommittees may be constituted in consultation with various departmental heads, both from the teaching and the administrative departments.
  - b) The Chairperson desired that though the required data for NAAC should be collected centrally, however, data pertaining to a department should also be readily available in that department. Thus, the committee agreed that the data will be maintained both centrally as well in the respective departments.
5. The IQAC approved to formulate appropriate guidelines for slow learners and advance learners as emphasized upon by members.
6. The appointment of CoE as member and inclusion of name of Mr. Hitkul, an alumnus from the department of CS, School of Engineering as member, were approved by the committee. The members suggested that active participation from the Alumni be encouraged.

There being no other point, the meeting was declared closed by the chair.

  
Director - IQAC



Copy to:

All members

PS to the VC - For information of the VC